

**BOLTON LE SANDS Village Hall / Community Centre**

Registered Charity 700264

**Accounts and Report  
for the year ended  
31 March 2021**

**The year of the Covid-19 pandemic.**

# Bolton-le-Sands Village Hall

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## Bolton-le-Sands Village Hall

### Charity Details

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**Name** Bolton-le-Sands Village Hall

**Registered Charity Number** 700264

**Address** Packet Lane  
Bolton-le-Sands  
Carnforth  
Lancashire  
LA5 8DW

**Bankers from 29.10.2020** Metro Bank  
One Southampton Row  
London  
WC1B 5HA

**Independent Examiner** Tracy Seton  
21 Broadlands Drive  
Bolton-le-Sands  
LA5 8BH

# Bolton-le-Sands Village Hall

## Annual Report

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The Committee have pleasure in presenting their report for the year ended 31 March 2021.

### Structure, governance and management

The Governing Document is a scheme dated 18 February 1988 as amended by special resolution dated 13 May 2010 and is unincorporated.

### Management Committee

The charity is administered by a Management Committee, at 31 March 2021 comprising:

Chairperson	-	Mrs Dorothy Dianne Carruthers
Vice Chair	-	
Secretary	-	Mr Thomas Ian Birnie
Treasurer	-	Mr Peter Bayliss
Booking Secretary	-	Mrs Sharman Robinson
Other members	-	Mr Thomas Stephenson

Representatives of the Village Hall user organisations.

The Management Committee are the charity trustees as specified in the Governing document and as the meaning defined in the Charities Act.

The Committee met on two occasions during the year due to the restrictions applied by HMG

### Objects, activities and public benefit

The object of the charity is to maintain Bolton-le-Sands Village Hall / Community Centre for the communal benefit of the residents of Bolton-le-Sands and its surrounding area. The management committee aim to provide first class hall facilities at an affordable cost to voluntary organisations servicing the community.

The charity has two preferred providers of cleaning and caretaking services, both on a flexible self employed basis. In addition, it also depends upon volunteers from the local community and committee members.

Bolton-le-Sands Village Hall is a member of Community Futures.

### Financial review

In conjunction with our Mission Statement the trustees aim is to continually promote the interests of the Village Hall / Community Centre. To raise the necessary funds to keep the building and its contents in good working condition. To continue to keep it at the heart of the village life, for the benefit of all the local community and to enhance the facilities available to bring forward a better quality of life for the community.

# Bolton-le-Sands Village Hall

## Annual Report ( continued )

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### THE COVID-19 PANDEMIC YEAR

This financial year has been extraordinary due to impact of the Covid-19 virus restrictions applied by HMG. The Hall was only open for 11 weeks, during the 52 week year, and then on a very restricted basis. Covid secure procedures were in operation at all times. The effect on the income from Hire charges was significant. The major bequest from Betty Cottam and HMG Business support grants have been extremely welcome and more than made up for the shortfall in hiring fees.

#### **Details of main elements of income:**

Bank Switching Incentive	1,500
Hire charges	2,013
Betty Cottam Bequest	19,208
Business Support Grants	21,003

The enforced closure of the hall, for hiring purposes, provided a window for the programme of major maintenance to be completed. During the closure, other non-planned repairs, replacements and maintenance had to be undertaken.

#### **Details of major upgrade expenditure:**

Redecoration inside and painting metal work etc outside  
Replacement gas boiler  
Replacement of pipework to Kitchen etc  
Re-surface the main Hall floor  
Replacement of all curtains, rails etc  
Replacement of small tables and chair dolleys

I must record my appreciation to all those willing volunteers who have worked so hard over the past year to upgrade our Village Hall. Whilst it could not happen without such a strong team I must commend Mike Ashton, Carol Wolfenden and the officers of the Management Committee.

I need also to express my gratitude to Sharman Robinson, our Bookings Secretary, for her commitment to such a huge and time consuming operation that is so vital to the successful running of the Village Hall.

It is the fervent hope of us all that the Community Centre will be permitted to resume its central place within village life as soon as safely possible after the present enforced closure due to the Covid-19 pandemic has ended.



Mrs Dorothy Dianne Carruthers

Chairperson

Date ..... 18<sup>th</sup> May 2021 .....

On behalf of the Management Committee

## Bolton-le-Sands Village Hall

Receipts and Payments Account year ending 31 March 2021

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### RECEIPTS

	<u>2021</u>	<u>2020</u>
<u>GRANTS and DONATIONS</u>		
Bolton le Sands Bonfire Committee	-	80.00
Betty Cottam – Bequest	19,208.51	
HMG / LCC support grants	21,003.21	
Bank Switching incentive	1,500.00	
Sundry donations and other income.	20.00	486.00
-	-----	-----
	41,731.72	566.00
 <u>TRADING ACTIVITIES</u>		
Hire charges for use of Hall and facilities	2,013.50	18,865.75
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Sub total	43,745.22	19,431.75
 <u>INVESTMENT INCOME</u>		
Bank Interest	1.81	10.35
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<b>TOTAL RECEIPTS</b>	<b>43,747.03</b>	<b>19,442.10</b>

## Bolton-le-Sands Village Hall

Receipts and Payments Account year ending 31 March 2021 *continued*

	<u>2021</u>	<u>2020</u>
<b>Receipts brought forward</b>	<b>43,747.03</b>	<b>19,442.10</b>
 <b><u>Direct Charitable Payments</u></b>		
Repairs and maintenance	34,432.71	10,638.68
PRS/PPL Performing Rights	448.40	462.68
Electricity	884.92	1,525.89
Gas	1,622.92	2,825.03
Water Charges	1,548.63	1,335.60
<b>Less</b> Recovered from Re-charges	( 1,709.93 )	( 1456.95 )
Covid-19 Security costs	363.36	-
Cleaning and Waste Disposal	666.04	975.44
Cleaning & Caretaking Services	3,883.57	4,413.79
<b>Less</b> LCC Contribution to Disabled Toilet	( 593.26 )	( 581.63 )
<b>Less</b> PC Contribution to Supplies etc	( 396.89 )	( 429.57 )
Insurances	884.43	876.14
Equipment	631.32	89.95
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	42,666.22	20,675.05
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 <b><u>Other Payments</u></b>		
Independent Examiners Fee	120.00	100.00
Advertising	243.00	-
Community Futures	50.00	-
Booking Telephone cost	52.88	52.57
Internet Charges	82.80	-
Stationery, Postage & Sundry Expenses	214.34	196.58
	-----	-----
	763.02	349.15
	-----	-----
<b>Total Payments</b>	<b>43,429.24</b>	<b>21,024.20</b>
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Net increase /(decrease) in assets for the year	317.79	( 1,582.10 )
Key and other deposits held in reserve	80.00	-
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Cash and bank balance at 31 March	28,990.00	28,592.21

## Bolton-le-Sands Village Hall

### Statement of assets and liabilities at 31 March 2021

	<u>2021</u>	<u>2020</u>
<b><u>Monetary Assets</u></b>		
Bank Reserve Account	-	5,142.32
Bank Current Account	29,440.00	23,522.63
	-----	-----
Bank statements 31 <sup>st</sup> March	29,440.00	28,664.95
Payments included above but not yet cleared at bank	450.00	926.74
Receipts included above not yet credited by bank	-	854.00
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<b><u>Balance as Books of Account</u></b>	<b>28,990.00</b>	<b>28,592.21</b>

### Non-Monetary Assets

#### **Permanent Endowment**

Buildings used by the charity: The Village Hall (freehold title held by Bolton-le-Sands Parish Council as Custodian Trustee who also own the land on which the Hall stands). The Hall is insured for £685,683


#### **Assets retained for the charity's own use**

Contents of hall, including furniture, tables, chairs, floor cleaner, cleaning appliances, kitchen utensils, cutlery and crockery, fully fitted kitchen appliances etc. These assets are insured for £48,507. Trustees indemnity is also insured for £250,000

#### **Declaration**

The receipts and payments account for the financial year ended 31 March 2021 and the statement of assets and liabilities at that date are approved by the Management Committee.

  
.....  
Mrs Dorothy Dianne Carruthers  
Chairperson

  
.....  
Mr Peter Bayliss  
Treasurer

Date 18<sup>th</sup> May 2021

18<sup>th</sup> May 2021



# Bolton-le-Sands Village Hall

## Independent Examiners Report

To The Trustees / Members of Bolton-Le-Sands Village Hall/Community Centre

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I report to the trustees on my examination of the accounts of the Bolton -Le-Sands Village Hall/ Community Centre (the Community Centre) for the year ended 31st March 2021.

### Responsibilities and basis of report

As the charity trustees of the Community Centre you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Community Centre's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Community Centre as required by section 130 of the Act; or
2. ~~the accounts do not accord with those records.~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed .....  .....

Tracy Seton CPFA  
21 Broadlands Drive  
Bolton-le-Sands

LA5 8BH

Date .....  .....