

BOLTON LE SANDS Village Hall / Community Centre

Registered Charity 700264

MINUTES Committee Meeting Wednesday 18th May at 7.50pm

Management Committee:

Dorothy Carruthers (Chair)
Peter Bayliss (Treasurer) (Apols)
Sharman Robinson (Booking Secretary)
Ian Birnie (Secretary)
Parish Council Rep Cllr Mark Archer (apols)
c.c. Comm Centre Notice board

In Attendance

M.Ashton C.Wolfenden
L Belcher(Hort Soc) R.Marsden (Seq Dan)
H.Williams (Holy T) L.Leak (PC)

Apologies ; J.Bond T.Stephenson L.Bailey
J.Smith B.Kershaw

1. **Meeting opened** at 7.50pm and Chair, Dorothy Carruthers, welcomed everyone.
2. **Apologies** had been received as above.
3. **Minutes of the meeting** held on the 26th January 2022 were accepted
4. **Matters arising** from previous meeting would be dealt with during the course of the meeting. Covid restrictions had been removed. Chair reminded users to remember to tidy and clean up after they had used the centre, particularly to wipe down any tables used.
5. **Treasurer's Report** The report in full will be added to these minutes. Secretary advised that the Treasurer continued to be concerned around utility increases. PC were to take over utilities billing by end of year (hopefully). Balance at bank was £42,893.95. The long term (3yr agreement) with our insurers ends in June. Competitive quotes were being sought asked for endorsement of another 3 year agreement. All in favour.
6. **Booking Secretary's Report:** Bookings were picking up as the effects of Covid rescinded. One off parties placed a significant burden on time to arrange. All future one offs would be required to pay their deposit within 7 days to secure the booking. Coffee mornings were running again. It was agreed to allow a concessionary yoga class at £19.50.
There has been a gradual resumption in bookings, in particular children's parties Thanks go to all in helping with the smooth running and continued success of the centre.
7. **Progress of Improvements** Chair gave a detailed outline of ongoing work. The roof was scheduled for replacement in August (£11400). The PC would be approached re VAT. A new, more powerful microwave had been purchased. The outcome of the LEF grant application for PV panels was not expected till mid July, however the meeting were asked to endorse installation whatever the outcome of the application was. Savings on electricity could recover the cost of installation in about 7 years (at today's prices).The electricity generated would be used in the centre. Agreed. The centre's electrical system had been updated and was fully compliant. Some rewiring of the "Ladies" and lobby will take place. M.Ashton and C.Wolfenden were thanked for continuing to work in the building.
8. **AOB;** Users asked to avoid putting feet on walls .There was no obvious wasp's nest. Mike would look at damaged plaster, blocked drain and weeding outside.
The meeting closed at 8.40pm.

Signed.....D Carruthers (Chair)

SignedT.I.Birnie (Sec)

Meeting dates for your diary; 14th September 2022 Ctte Meeting

BLSCC – TREASURERS REPORT : 18th May 2022

Headline:

Balance on account at 18th May was £42,968

An increase of £1,346 on the closing balance at 31st March 2022

Detail:

from 1st April

RECEIPTS:	£2,976
Hire receipts	£2,193
Utilities recharged & previous years charges	£ 707
Contribution to cost of Public Toilet	£ 71
Other items	£ 5
PAYMENTS:	£1,630
Cleaning/refuse disposal	£ 505
Routine Maintenance / redecoration	£ 190
Community Futures annual fee	£ 30
Internet Costs	£ 26
Utilities – gross cost	£ 485
Various [transfer of deposits to hire fees]	£ 394

The transfer of deposits was £346 received before the previous financial year end for bookings in this financial year and are therefore included in the hire fees above.