

BOLTON LE SANDS Village Hall / Community Centre

Registered Charity 700264

Hire of centre "One Off" Enquiry Booking Form

Please use this form to apply for a single (one-off) event such as a birthday party, wedding reception, presentation, etc If you would like to book the community centre on a regular basis for example, you'll be running a social event once a week, then please use "Regular booking" form

Full name of hirer *

Your organisation (if applicable)

Your contact phone number

Your email address

Your address

What is your event?.

Date of event

Start time

End time

Do you require use of the kitchen? Y/N

Is this a commercial hire? Y/N

IMPORTANT - THE SELLING OF ALCOHOL The selling of alcohol on the premises is permitted subject to local authority licence. Full details in our terms and conditions.

If there's anything else you want to tell us about your booking, please feel free to do so here.

GDPR Statement;The information that you have submitted is sent to the management team of the centre. It is also sent to the website administrator for back-up.Information is stored by the Bolton le Sands Community Centre in compliance with GDPR regulations.No information is published or shared with third-party organisations or individuals and is only used to process your booking.

*I have read and agree to your Terms & Conditions (On web site)

Signed

date

Returning this form by email accepts our T&C

You MUST supply your bank account name, sort code and account number for deposits to be returned as necessary. (A cheque refund may take up to 28 days to process)

Account name

Sort code

Account number

A booking confirmation detailing cost of hire etc will be sent ASAP

IN THE EVENT OF AN EVACUATION OF BOLTON LE SANDS SCHOOL THE CENTRE WILL BE USED AS A PLACE OF SAFETY
THIS WILL OVERRIDE ANY BOOKINGS EXCEPT THOSE MADE BY LOCAL AUTHORITY
FOR STATUTORY PURPOSES

ONEOFFnov2022