

BOLTON LE SANDS Village Hall / Community Centre

Registered Charity 700264

MINUTES Committee Meeting Wednesday 17th May 2023 at 8pm

Management Committee:

Dorothy Carruthers (Chair)

Peter Bayliss (Treasurer)

Sharman Robinson (Booking Secretary Apologies)

Ian Birnie (Secretary)

Parish Council Rep Cllr L.Leak

c.c. Comm Centre Notice Board

In Attendance

L Belcher(Hort Soc) R.Marsden (Seq Dan)

L.Bailey (MU) S.Slater (Hort Soc)

B.Kershaw (Res)

Apologies: J.Smith (Res) M.Ashton(Caretaker)

C.Wolfenden (Cleaner) H.Williams (Holy T)

J.Bond (Choral)T.Stephenson (Angling)

1. **Meeting opened** at 8pm and Chair, Dorothy Carruthers, welcomed everyone.
2. **Apologies** had been received as above.
3. **Minutes of the meeting** held on the 25th January 2023 were accepted
4. **Matters arising** from previous meeting would be dealt with during the course of the meeting. Fire doors to be checked once emergency lighting had been tested Fire officer invited to inspect. Solar panels require commissioning! No progress with PC re utilities and pebble dashing.
5. **Treasurer's Report** The Treasurer gave a detailed, analysis of the centre's current finances. (attached). The current balance was £23687. Ongoing difficulties with United Utility billing. No progress transferring utility billing/meterage etc to PC. It was disappointing that we were still waiting to commission the solar installation .
6. **Booking Secretary's Report:** As normal the Centre is fully used and there are bookings throughout the week / evenings and weekends. An application was made recently for an amateur theatre group Stagestruck on Wednesday evenings. This was approved by the committee. The group understands that there will an occasional "one off local booking "i.e. Horticultural coffee evening. However, Pregnancy Yoga has now ceased so it is worth noting that with the exception of WI once monthly this evening is now available. Art Class will be holding workshops come September alongside their fortnightly classes . These will be on Tuesdays. I note a lack of children's parties. Perhaps this is due to the heavier deposit? However, parties do attract a heavy admin and this deposit is necessary to ensure the hall is left in good condition for the next hire. It was heart-warming to host a local Christening this last weekend. Going forward, we have two Choral concerts June and July, three Ballet exam sessions and our regular daily bookings. Come summer these decline somewhat but already enquiries are coming in for September. All in all we still have a busy, well used Centre.
7. **Progress of improvements** Chair gave a detailed outline of ongoing work. Quotes had been obtained for the work on the windows. No feedback as yet from PC. Doubtful work would be undertaken this week. Painter to be contacted re "touch up" of paintwork. Electrical contractor to be investigated. New barrier mats for 3 doors would be purchased.
8. M.Ashton and C.Wolfenden were thanked for continuing to work in the building.
9. **AOB:** Sec would distribute centre Safeguarding Policy.
The meeting closed at 8.15 pm.

Signed.....D Carruthers (Chair)

SignedT.I.Birnie (Sec)

Meeting dates for your diary; TUESDAY 26TH September Ctte Meeting (note change of date/day)

January 23rd. May 21st. September 17th.

BLSCC – TREASURERS REPORT: 17th May 2023

Headline:

Balance on account at 15th May was £23, 687.08

An increase of £1,073.01 on the closing balance at 31st March 2023

<u>Detail:</u>	from 1st April	Last Years data for Comparison
RECEIPTS:	£ 2,845	£ 2,976
Hire receipts	£2,159	£ 2,193
Utilities recharged & previous years charges	£ 686	£ 707
Contribution to cost of Public Toilet	£ -	£ 71
Other items	£ -	£ 5
PAYMENTS:	£ 1,902	£ 1,630
Cleaning/refuse disposal	£ 527	£ 505
Routine Maintenance / redecoration	£ 200	£ 190
Re-roofing & Solar Panel system*	£ -	£ -
Community Futures annual fee	£ -	£ 30
Insurances	£ -	£ -
Internet Costs	£ 26	£ 26
Utilities – gross cost **	£ 1,024	£ 485
PRS & PPL	£ -	£ -
Other costs	£ 125	£ 394

*There is a small retained balance payment for The Solar Panel system which will be paid on full completion including commissioning and instructions on use of the equipment.

** Last Year's data on charges for electricity and gas are less than they should have been due to the support provided by HMG delaying presentation of bills. Electricity was about 2 weeks behind and gas was 3 months behind. The costs for This Year's Utilities are correct for gas and water, but, electricity will be subject to amendment when the supplier has included the discount provided by HMG.

I have included Last Years data to 17th May 2022, for comparison with this years data to 15th May 2023.

Peter Bayliss

Treasurer BLSCC

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