

BOLTON LE SANDS Village Hall / Community Centre

Registered Charity 700264

MINUTES Committee Meeting Wednesday 26th September 2023 at 7.30pm

Management Committee:

Dorothy Carruthers (Chair)

Peter Bayliss (Treasurer)

Sharman Robinson (Booking Secretary Apologies)

Ian Birnie (Secretary)

Parish Council Rep Cllr L.Leak

c.c. Comm Centre Notice Board

In Attendance

L Belcher(Hort Soc) R.Marsden (Seq Dan)

L.Bailey (MU) S.Slater (Hort Soc)

T.Stephenson (Angling)

Apologies: J.Smith (Res) M.Ashton(Caretaker)

C.Wolfenden (Cleaner) H.Williams (Holy T)

J.Bond (Choral)

1. **Meeting opened** at 7.30pm and Chair, Dorothy Carruthers, welcomed everyone.
2. **Apologies** had been received as above.
3. **Minutes of the meeting** held on the 17th May 2023 were accepted
4. **Matters arising** from previous meeting would be dealt with during the course of the meeting. Fire doors to be checked ,pebble dashing etc next August?. PC would be asked re public toilet. Solar panel display and finalisation being chased.
5. **Treasurer's Report** The Treasurer gave a detailed, analysis of the centre's current finances. (attached). The current balance was £23687. Energy tariffs had been agreed .
6. **Booking Secretary's Report:** "September brought about a slow but smooth resumption of regular bookings after the summer break . Stagestruck (an amateur drama group) have begun their rehearsals / meetings Wednesday pm)They have also booked Auditions on a Sunday in October , yet to be confirmed .October brings two children's parties / Dancing exams / Horticultural weekend and Bowling Quiz night . There has also been numerous enquiries for other events which I have been unable to accommodate. A Christening / parties and an Art / drawing class. Please note I adhered to our principle of only one genre and politely declined the Art Class. I am in the process now of forwarding all 2024 bookings in to the new diary . Could I politely requested all regular bookings check they have sent over 2024 ?" Chair thanked Sharman for her report. It was agreed to continue with Stagestruck up to the end of 2023.All "one off" bookings are now paid for "upfront".
5. **Progress of improvements** Chair gave a outline of ongoing work. Quotes had been obtained for the work on the windows. Painter to be contacted re "touch up" of paintwork. PA would be checked re loop etc. We are awaiting outcome of grant bid for piano trolley.
6. M.Ashton and C.Wolfenden were thanked for continuing to work in the building.
7. **AOB:** Sec would distribute safeguarding and diversity (generic) policies. Any future accident t reports to be posted through centre letterbox and Booking Sec emailed. Secretary reported difficulties submitting Charity annual return. Agreed to continue with Tuesday evening meetings. The meeting closed at 8.06 pm.

Signed.....D Carruthers (Chair)

SignedT.I.Birnie (Sec)

Meeting dates for your diary; January 23rd. May21st(AGM) September 17th 2024

BLSCC – TREASURERS REPORT: 26th September 2023

Headline:

Balance on account at 25th September was £28,197.67

An increase of £5,592.61 on the closing balance at 31st March 2023

<u>Detail:</u>	from 1st April	Last Years data for Comparison
RECEIPTS:	£ 13,532	£ 10,544
Hire receipts	£ 8,743	£ 8,083
Utilities recharged	£ 2,378	£ 1,700
Contribution to cost of Public Toilet	£ 175	£ 731
Other items	£ 35	£ 30
Reserves *	£ 2,201	£ -
PAYMENTS:	£ 7,939	£ 30,616
Cleaning/refuse disposal	£ 1,559	£ 1,671
General Maintenance / redecoration	£ 667	£ 2,719
Re-roofing & Solar Panel system*	£ 710	£ 22,371
Community Futures annual fee	£ -	£ 30
Insurances	£ 997	£ 946
Internet Costs	£ 160	£ 158
Utilities – gross cost	£ 3,436	£ 2,036
Other costs	£ 761	£ 685

The small retained balance for The Solar Panel system has been be paid in full.

Reserves * comprises PC grant for planned works, plus, hire deposits and advances.

Peter Bayliss - Treasurer BLSCC