

BOLTON LE SANDS Village Hall / Community Centre

Registered Charity 700264

MINUTES Committee Meeting Tuesday 23rd January 2024 at 7.30pm

Management Committee:

Dorothy Carruthers (Chair)
Peter Bayliss (Treasurer)
Sharman Robinson (Booking Secretary)
Ian Birnie (Secretary)
Parish Council Rep Cllr L.Leak (Apols)
c.c. Comm Centre Notice Board

In Attendance

L Belcher(Hort Soc) R.Marsden (Seq Dan)
B.Kershaw S.Slater (Hort Soc)
Apologies ;T.Stephenson (Angling)
J.Smith (Res) M.Ashton(Caretaker)
S Jones (Cleaner) H.Williams (Holy T)
J.Bond (Choral) L Ryan (WI) L.Bailey (MU)

1. **Meeting opened** at 7.30pm and Chair, Dorothy Carruthers, welcomed everyone on a very inclement evening.
2. **Apologies** had been received as above.
3. **Minutes of the meeting** held on the 26th September 2023 were accepted
4. **Matters arising** from previous meeting would be dealt with during the course of the meeting. Fire risk assessment undertaken and fire brigade visited. A proportional plan would be implemented. New solar engineer to be engaged. New cleaner contracted and welcomed. It was hoped to provide videos on set up and fire regs which would be available on the web. It was unclear what would happen to the council funded disabled toilet. Charity commission return completed, at last. Safeguarding policy on notice board
5. **Treasurer's Report** The Treasurer gave a detailed, analysis of the centre's current finances. (attached). The current balance was £29,011.05. Performing Right fee reduced, £2.5k in reserve from PC for pebble dashing etc,£446 for deposits etc.
6. **Booking Secretary's Report:** Stagestruck were now "regular" users and Pickleball seemed to be running smoothly. It had not been possible to fit in a Yoga class. An enquiry was being processed regarding a temporary dance evening. The centre would close for Aug after the Horticulture booking.
7. **Progress of improvements** Chair gave a outline of ongoing work. Quotes had been obtained for the work on the windows and the work undertaken in August. No additional ventilation would be added. We were awaiting painter to "touch up" as required. No grant had been awarded for piano trolley. The PA loop system was fully functional, a replacement head mic was being purchased along with a Bluetooth receiver. Some floor tiles were working loose and required attention, the ladies' toilet flooring need some refixing.
8. M.Ashton and S.Jones were thanked for continuing to work in the building.
9. **AOB:** Agreed to continue with Tuesday evening meetings.
The meeting closed at 8.15 pm.

Signed.....D Carruthers (Chair)

SignedT.I.Birnie (Sec)

BLSCC – TREASURERS REPORT: 23rd January 2024

Headline:

Balance on account at 21st January was £29,011.05

An increase of £6,405.99 on the closing balance at 31st March 2023

<u>Detail:</u>	from 1st April	Last Years data for Comparison
RECEIPTS:	£ 22,352	£ 17,000
Hire receipts	£ 15,130	£ 13,617
Utilities recharged	£ 3,856	£ 2,581
Contribution to cost of Public Toilet	£ 885	£ 772
Other items	£ 35	£ 30
Reserves *	£ 2,446	£ -
PAYMENTS:	£15,947	£44,931
Cleaning/refuse disposal	£ 2,752	£ 2,632
General Maintenance / redecoration	£ 3,755	£ 8,683
Re-roofing & Solar Panel system*	£ 710	£28,350
PRS & PPL	£ 176	£ 285
Insurances	£ 997	£ 946
Internet Costs	£ 260	£ 256
Utilities – gross cost	£ 6,574	£ 2,864
Other costs	£ 723	£ 855

The small retained balance for The Solar Panel system has been be paid in full.

Reserves * comprises PC grant for planned works, plus, hire deposits and advances.

Peter Bayliss - Treasurer BLSCC