

BOLTON LE SANDS Village Hall / Community Centre

Registered Charity 700264

MINUTES Annual General Meeting

Tuesday 21st May 2024 at 7.30pm

Management Committee:

Dorothy Carruthers (Chair)
Peter Bayliss (Treasurer)
Sharman Robinson (Booking Secretary)
Ian Birnie (Secretary Apologies)
Parish Council Rep Cllr L.Leak (Apologies)

In Attendance

L Belcher(Hort Soc) R.Marsden (Seq Dan)
L.Bailey (MU) S.Slater (Hort Soc)
B.Kershaw (Res) J.Leach(WI)
M.Ashton (Caretaker) J.Ireland (WI)
Apologies: H.Williams (Holy T) J.Smith

c.c. Comm Centre Notice Board

1. **Meeting opened** at 7.30pm and Chair, Dorothy Carruthers, welcomed everyone.
2. **Apologies** had been received as above. Minutes of the meeting were taken by the Treasurer due to indisposition of the Secretary
3. Declarations of Interest –None
4. **Minutes of the AGM** held on the 18th May 2023 were proposed as a true and correct record by R Marsden, seconded by L Belcher. All in favour.
5. **Matters arising** –would be dealt with during the course of the AGM.
Discussion re Kitchen door closing. The transfer of utilities to the PC had been withdrawn. There are problems with HMRC energy discounts being offered by suppliers. Under investigation.
6. **Chair's Report** D.Carruthers (Chair) gave a brief report on the centre. Painting had been refreshed. Pebble dashing etc in August. The chair concluded with special thanks to, Treasurer, Booking Secretary, Caretaker, Cleaner and Secretary for their help in the last 12 months. It was noted that the existing committee were looking to "retire" within 3 years.
7. **Finance Report** P.Bayliss gave a concise, thorough explanation of the year's accounts. The year end balance on account was £30,212 of which £1140 was refundable deposits to hirers(Mainly "one of hires" were usually paid in advance)The balance was £7607 more than the previous year. Hire charges were £19,134 similar to the pre-Covid level. The £2000 grant from the PC is a contribution to the work to be undertaken Aug 2024 on the south facing walls and windows.
Water charges at £2227 an increase of £732 on the previous year are subject to an ongoing project to install slave meters to various users.
8. **Booking Secretary** reported that the centre would be (almost) closed during the daytime during August.
9. **Appointment of Trustees.** An up-to-date list of all trustees was available on the Charity Commission website and trustee declarations and GDPR forms had been completed. Chair thanked those present for acting as Trustees.
10. **Election of Officers** – Chair, Treasurer, Booking Secretary and Secretary were elected en-bloc. All in Favour.
11. **Appointment of Auditor** T.Seton had agreed to continue in this role. Proposed by Chair and seconded by Treasurer, all in favour. Chair thanked her for undertaking this important task.
12. **AOB** There being no other matters for the Annual General Meeting the Chair thanked all and closed the meeting at 7.52 pm.

Signed.....D Carruthers (Chair)

SignedT.I.Birnie (Sec)

Next meeting will be TUESDAY 17th September 2024